



TRADE STALL ENTRY FORM 13TH & 14TH MAY 2017

Name of Contact:

Name of Company:

Address: <input style="width: 95%;" type="text"/>	Postcode: <input style="width: 95%;" type="text"/>
---	--

Business Contact Number: <input style="width: 95%;" type="text"/>	Mobile: <input style="width: 95%;" type="text"/>
---	--

Email address:

Do you have a Swale Borough Council Trader's License? Yes No

Location of Trading:

Court Street and Market Place <input type="checkbox"/> £50 <input type="checkbox"/> £55	Other Town Centre Location <input type="checkbox"/> £35 <input type="checkbox"/> £40	Alexander Centre <input type="checkbox"/> £25 Day <input type="checkbox"/> £50 Weekend
--	---	---

Please note to qualify for the lower priced stall you must hold a Swale Trader's License. Anyone not holding a Swale Traders license will be charged the full price which then enables trade under the Car Show's umbrella license. The Alexander Centre stalls will be situated within the Alexander Centre and is available to anyone. Please note each pitch will be no bigger than 10ft x 10ft In

Please tick which option applies

Requires Table and Gazebo	Yes <input type="checkbox"/>	No <input type="checkbox"/>
Providing own Table and Gazebo	Yes <input type="checkbox"/>	No <input type="checkbox"/>

I have read and will abide by the Conditions of Entry (overleaf)
 I also include copies of the following forms Public Liability Insurance Fire Risk Assessment Risk Assessment

Signed _____ Dated _____

Trailers are permitted to unload goods but **MUST NOT** be used to display products and services and must be moved out of the display area before show hours.

Conditions of Entry

Stall holders must submit a copy of their Public Liability Insurance certificate with their entry form. Minimum insurance levels; food products; £5 million; non-food products £1million.

A Risk Assessment and Fire Risk Assessment for food and non food stall must be submitted with each entry form

No Stall shall be left unattended and all vehicles must be securely braked

Speed limit of 5mph inside show areas at all times. Vehicles may not be moved from the show area between 08.30 and 16.15

The right to refuse admission is reserved. If the event is over-subscribed, priority will be given to local stallholders

The Organisers decisions, including location of stalls, are final.

The Organisers reserve the right to alter the event without prior notice.

Traders are required to abide by the trading laws for their products and the law of the land

No refunds are given in the event of a stall-holder cancelling attendance.

All electrical equipment must have a valid safety test certificate.

Acceptance of a booking does not grant the stallholder exclusivity at the event

All traders need a Swale Borough Council Street Trader's License. Please ensure you have paid the correct fee

Copies of the Fire Risk Assessment for Food and Non Food can be downloaded from www.faversham.org/carshow
Further information on performing Risk Assessments is available from <http://www.hse.gov.uk>

Stalls **will not** be guaranteed until correct documentation and payment has been received. Your pitch will be confirmed once Faversham Business Partnership has received your payment and all required documentation

Cheques should be made payable to Faversham Business Partnership with your name and address on reverse.

Please send your entry form with payment and all relevant documentation to Deborah Smith, Faversham Business Partnership, 15-17 Preston Street, Faversham, Kent, ME13 8NZ Tel 01795 539339/07710 393936 or email debs@faversham.org

[If you would like more information please visit www.faversham.org/carshow](http://www.faversham.org/carshow)